



BARBOUR
PLASTIC SURGERY

FINANCIAL POLICY

As a courtesy, Barbour Plastic Surgery verifies your benefits with your insurance company. A quote of benefits is not a guarantee of benefits or payment. Your claim will process per your plan. If your claim processes differently from the benefits we were quoted, the insurance company will side with the plan and will not honor the benefit quote we received. We require all patients to pay their copay, a portion of their deductible and/or coinsurance payment at the beginning of each visit or prior to a surgery being scheduled. The office staff will confirm this information prior to your visit.

For office visits, a copay is collected at time of service before being seen. For patients with an out of network insurance, co-insurance or benefits that were unable to be verified \$50 will be collected at the time of service. For surgeries, it is the policy of Barbour Plastic Surgery that \$500 is paid upfront before surgery is scheduled. If your deductible has been met, then 20% of the procedure cost will be collected to go towards your coinsurance before the surgery is scheduled.

After your insurance is billed and pays their portion, if there is a balance on your account it must be paid prior to being seen for an additional visit. If after your insurance pays and there is a credit on your account, a refund will be processed. Accepting your insurance does not place all financial responsibilities onto Barbour Plastic Surgery and you will be held accountable for any unpaid balances by your plan. Although we are contracted with some insurance carriers, our services may not be covered by your particular insurance plan. Being referred to our practice by another physician does not guarantee that your insurance will cover our services. Please remember that you are 100 percent responsible for all charges incurred. Your physician's referral and our verification of your insurance benefits are not a guarantee of payment. In the event an out of network insurance provider submits payment to the subscriber directly, you are responsible for payment and agree to forward the payment to Barbour Plastic Surgery immediately upon receipt. Failure to do so will result in the patient being responsible for all fees associated with collections. We highly recommend you also contact your insurance carrier and check into your coverage. Do not assume that you will not owe anything if you have more than one insurance policy.

Self-Pay Patient Acknowledgement

Self-pay accounts are patients without valid insurance coverage at the time services are rendered or patients without an insurance card on file with us. If there is a discrepancy with the information provided to us, the patient will be considered self-pay until the correct information is provided. Self-pay patients will be required to make payment at time of service. All cosmetic services are self-pay and will not be billed to insurance plans.

- Office visits: the self-pay amount will be collected at the time of service before being seen.
- Surgeries: half of the surgery amount will be collected prior to a surgery being scheduled. No additional visits will be scheduled until the remaining balance has been paid.

We accept payment by cash, personal check, Visa, MasterCard, Discover and American Express. Please note that there will be a \$25 fee for any returned checks.

I have read and fully understand the financial policies listed above. I agree to all terms and conditions. All questions and concerns regarding financial policies have been addressed and answered to my satisfaction.

Printed Name	Date
Signature	